HFSA 2020 Poster Chat Instructions

REMINDER: POSTER PRESENTER MUST BE REGISTERED AS A MEETING ATTENDEE.

Poster presenters are expected to be available for live poster chats during the specified **unopposed poster viewing times.** During this time, attendees and poster presenters can engage in lively conversations in an ePoster Chat Room specific to each ePoster.

Poster Chat Days
Saturday, October 3, 2020: 1:15– 2:45 PM EST
Sunday, October 4, 2020: 1:15– 2:45 PM EST

How to login to your ePoster and Participate in your ePoster Chat Room:

1. **Go to the Poster Hall found in the Exhibit Hall Lobby.**

2. **Poster Presenters will login by their Badge # and Last Name.** The login button can be found on the top right area of the poster hall. ==PRESENTERS MUST BE REGISTERED AS A MEETING ATTENDEE.==

   Troubleshooting: If you are unable to login, please contact hfsa@support.ctimeetingtech.com or info@hfsa.org .

3. Search for your ePoster in the search bar and **click "Presentation Details"** to open you ePoster.

4. In the Presenter Details page, **click the Chat icon (** 💬 **Chat** **) to enter the Poster Chatroom.**

- A chat box will open in the lower right hand of the window will appear. **Click the Join Chat button.** An icon will identify who is the presenter.

- Attendees will be able to submit question to the speakers. Questions can be send privately or be shown publicly.

- Speakers can **answer a question by clicking the quote icon** in the top right of the message: